

TENANCY TERMINATION FORM – FOR TENANT

Tenancy Amnesty – please note for this period all notice requirements are waived.

1. Particulars

The Landlord:

.....

The Tenant(s):

The Property:

.....

Utilities Supplier (gas/electricity).....

2. Termination

The Tenant(s) wish to terminate their tenancy and release to The Landlord all their interest in The Property with vacant possession and The Landlord accepts this termination.

3. Release

Both parties release and discharge each other from all liabilities arising under the tenancy EXCEPT the obligation on the part of The Tenant(s) for the following:

- to pay all rent due up to the date of termination, this being: Sunday/...../.....
- to return all keys to The Landlord by 12 noon on Monday/...../.....
- to leave the property clean, cleared of all belongings and rubbish and in good decorative order.

The Tenant(s) accepts that:

- late return of keys will cause a further week’s rent to be payable to The Landlord
- keys late by 48 hours will result in locks being changed and the cost of which will be recharged to The Tenant(s)
- the Tenant(s) will be recharged for the cost of clearing of any rubbish left inside or outside of the property.

4. Effect

This agreement has been entered into by the parties signed below on the date below.

Signed by The Landlord:(Housing Officer)

Signed by The Tenant:

Signed by Executor:

Date:/...../.....

Executor (if applicable)

I hereby declare that I am The Tenant(s) relative / next of Kin / executor

Name: Relationship to Tenant(s):

Signature: